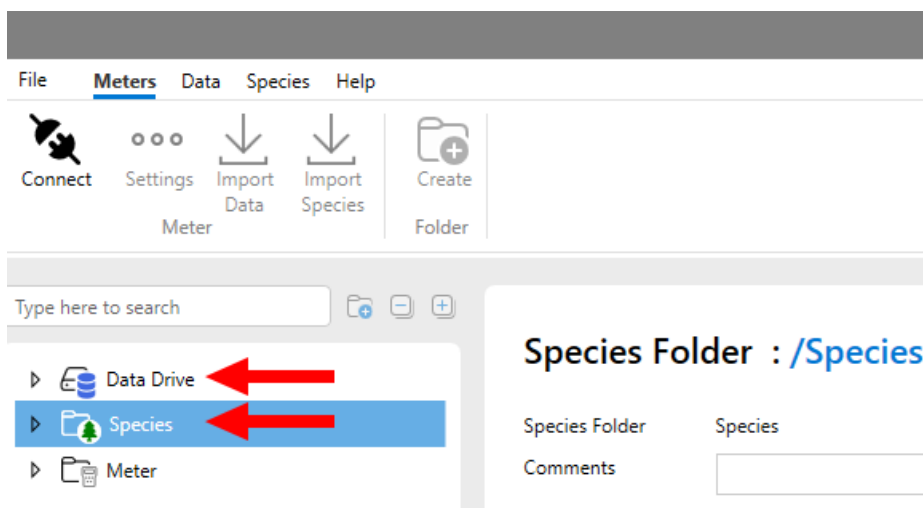




Organization Is the Key to Success

Organizing your data effectively streamlines workflows. This document provides practical tips on structuring your data and species lists folders for better efficiency.

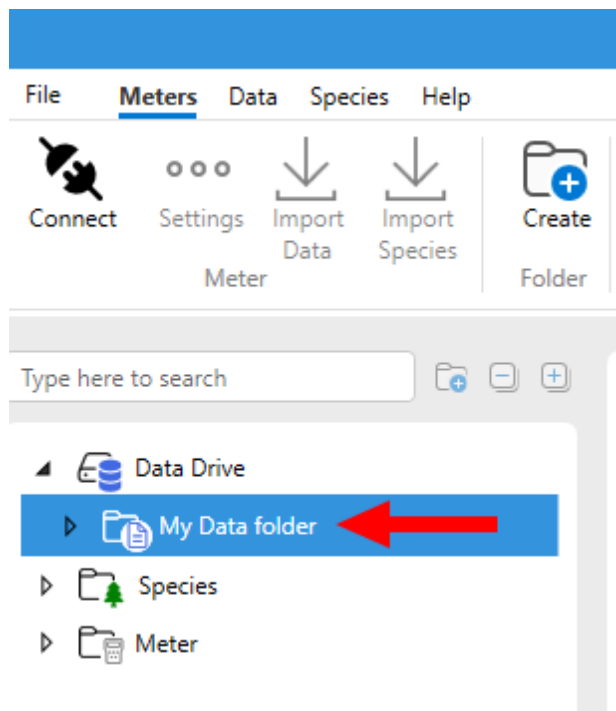


Data Storage Folders (Default Configuration)

Default Configuration in WoodStat Pro:

- The Data Drive, located in the left window pane, stores imported data from the L5300 Moisture Meter, L622 Digital Recording Moisture Meter, and the L722 Lumber Stack Probe.
- Expanding the Data Drive reveals the default folder, *"My Data Folder #1."*
- Folders organize individual readings into groups for easier data management.
- Folders can be renamed, deleted, copied, or moved as needed.

*Data is imported into WoodStat Pro via an L622 or L5300 moisture meter. For more details, refer to the **Quick Start Guide** or the **User Manual**.

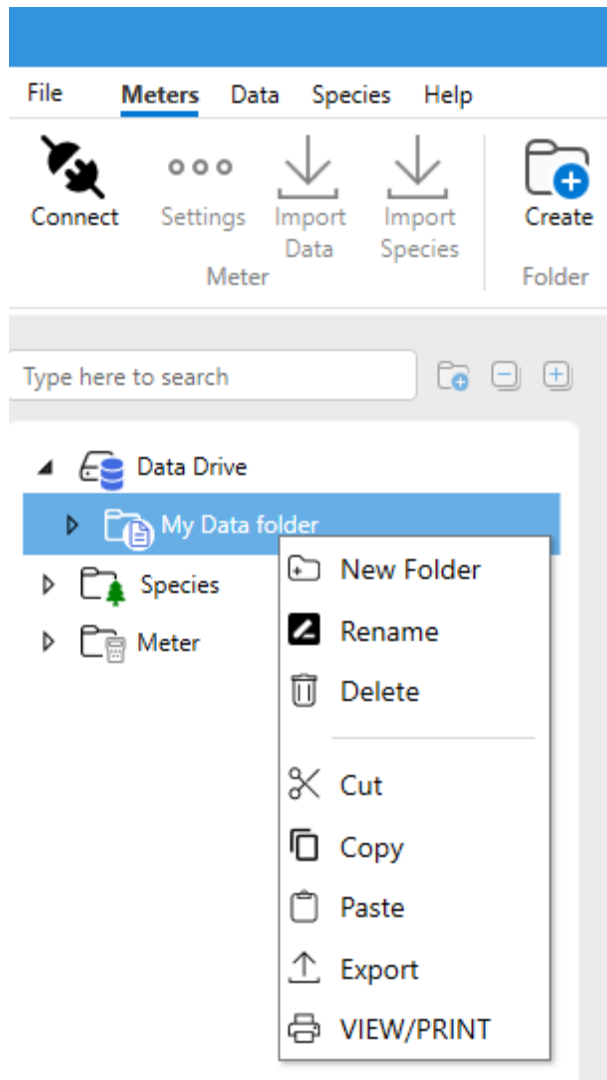


Modifying Woodstat Pro Data Folders

To make changes, **right-click** on the target folder and choose from the following options:

- **New Folder** – Creates a subfolder under the selected folder.
- **Rename** – Renames the folder for better organization.
- **Delete** – Removes the folder permanently.
- **Cut** – Moves the folder and its contents to memory for pasting elsewhere.
- **Paste** – Places a previously cut folder as a subfolder in the selected location.
- **Export** – Saves the folder's data as an Excel file on your system.
- **View/Print** – Allows users to quickly view and print data in the folder.

Data is imported into WoodStat Pro via an L5300 or L622 moisture meter. See either the **Quick Start Guide or the **User Manual**.*



Create Descriptive Folder Names

When creating or renaming folders, use clear, specific names that provide context. For example:

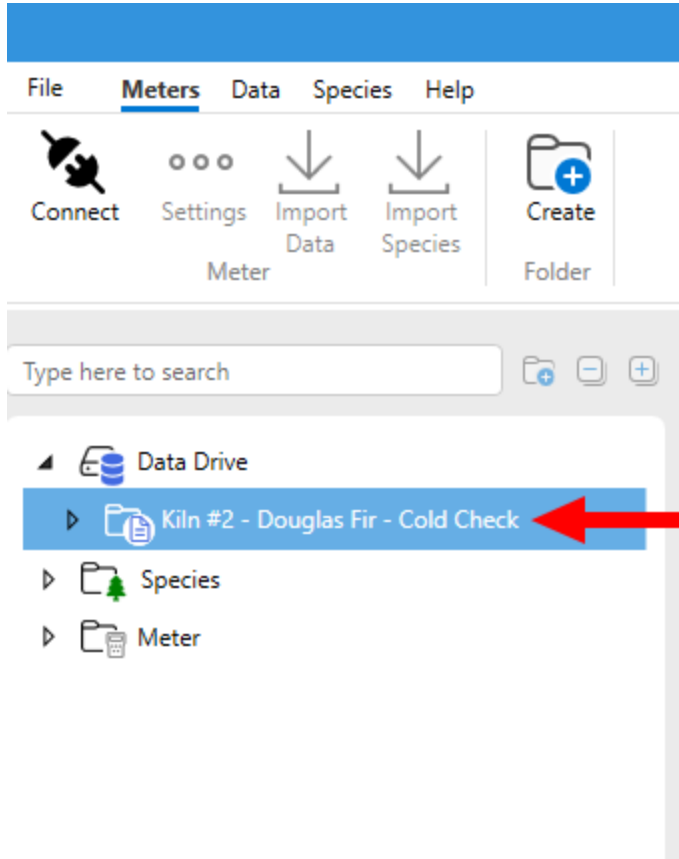
- “Kiln #2 – Charge 4 of 5”
- “Kiln #1 – Cold Check 053024-0900”
- “Mark Stevens – Post Planer QC Check”

Avoid non-specific names such as:

- “Larry Stevens”
- “My Meter”

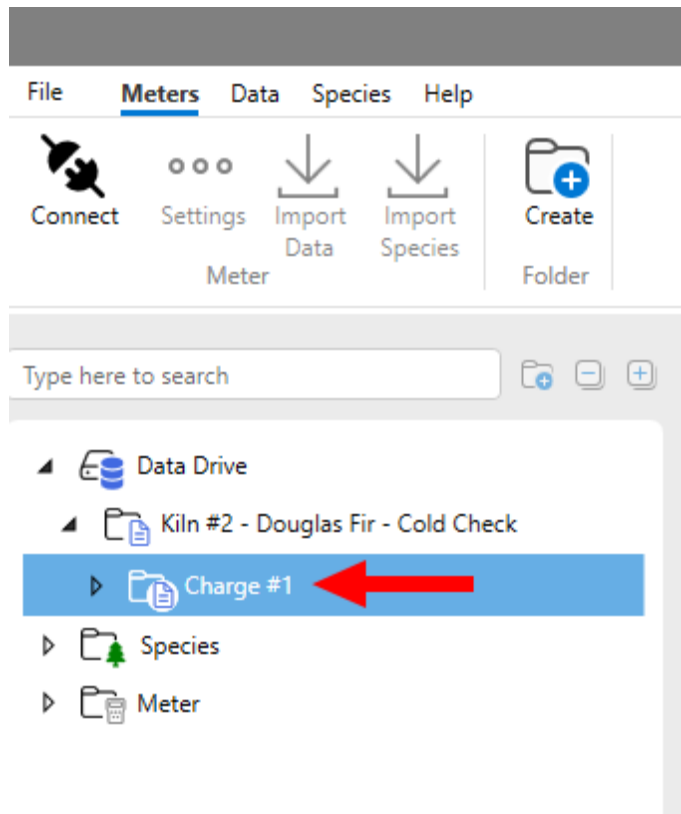
- “Sawmill Data”

Example: The folder named “My Data folder #1” has been renamed to “Kiln #2 – Douglas Fir – Cold Check”



Enhance Organization by Using Subfolders

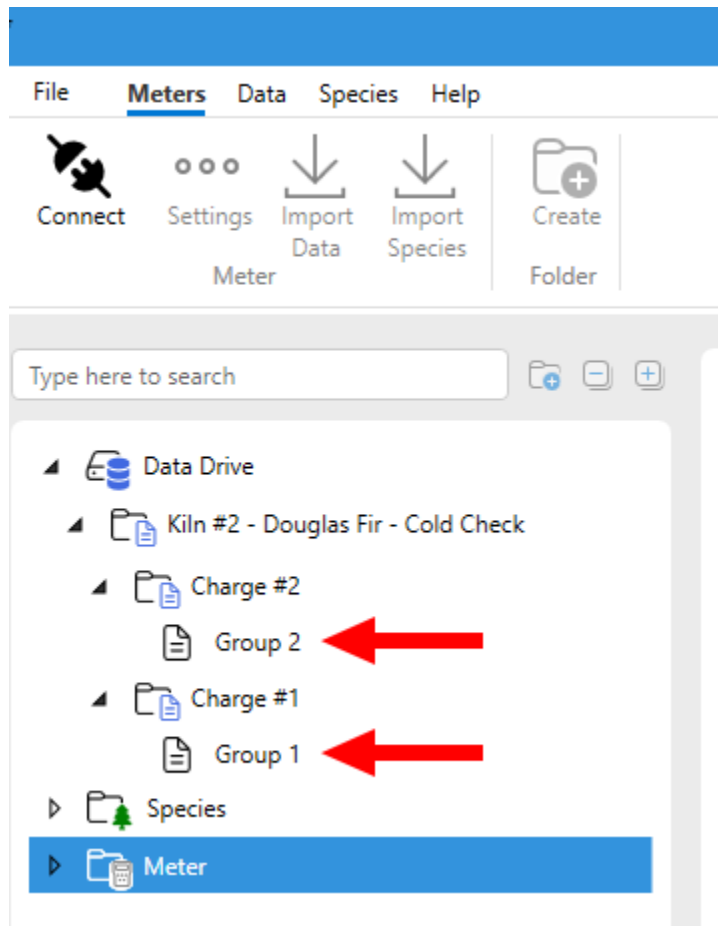
- Enhance data management by creating subfolders within existing folders.
- **Right-click** on the target folder (e.g. “*Kiln #2 – Douglas Fir – Cold Check*”) and select **New Folder**.
- Provide a descriptive name for the subfolder (e.g. “*Charge #1*”).



Add Data to the Folders

To add data to your folders, follow the import instructions in the **Quick Start Guide** or **User Manual**.

- In the example shown below, a second folder named “*Charge #2*” was created.
- Data has been successfully uploaded into both “*Charge #1*” and “*Charge #2*”.
- The red arrows in the example highlight the location of the newly imported data.



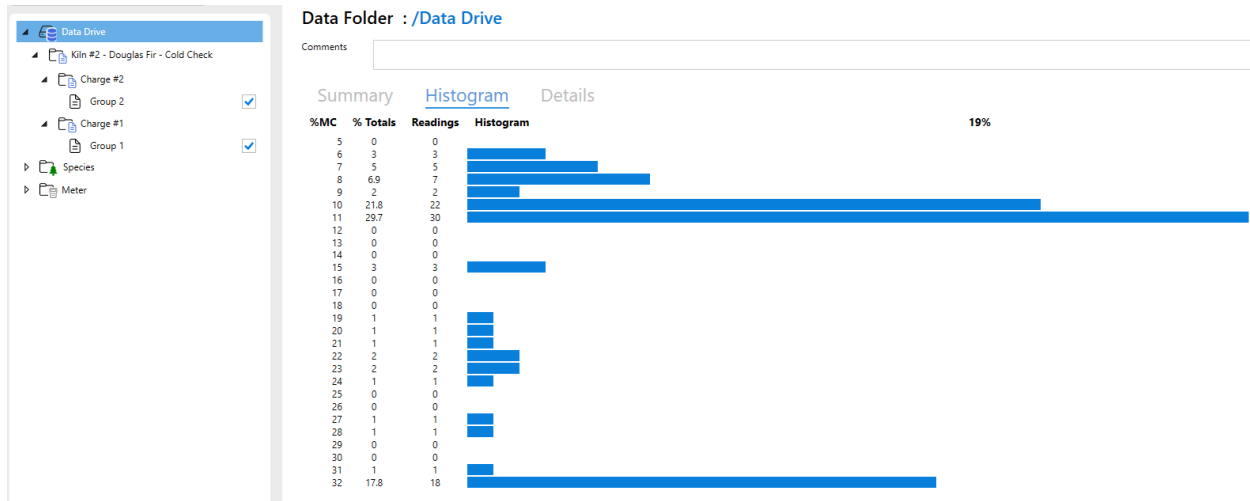
Best Practices for Organizing and Managing Data

Follow these tips to keep your data structured and easily accessible:

- Import data into folders rather than directly into the **Data Drive**.
- Enable “**Auto Backup**” to prevent loss of data.
- Use descriptive folder names to improve clarity and organization.
- Drag and drop data and folders to customize your layout.
- Create folders and subfolders during the data import process for better organization.
- Select target data before generating a report—choose the **Data Drive**, a **folder**, or a **subfolder**.
- Review data details, histograms, and summaries before creating a report.
- Process data efficiently by generating reports, then emailing or storing them.
- Back up important data by exporting it.

- Delete data after it has been processed to keep your workspace clutter-free.

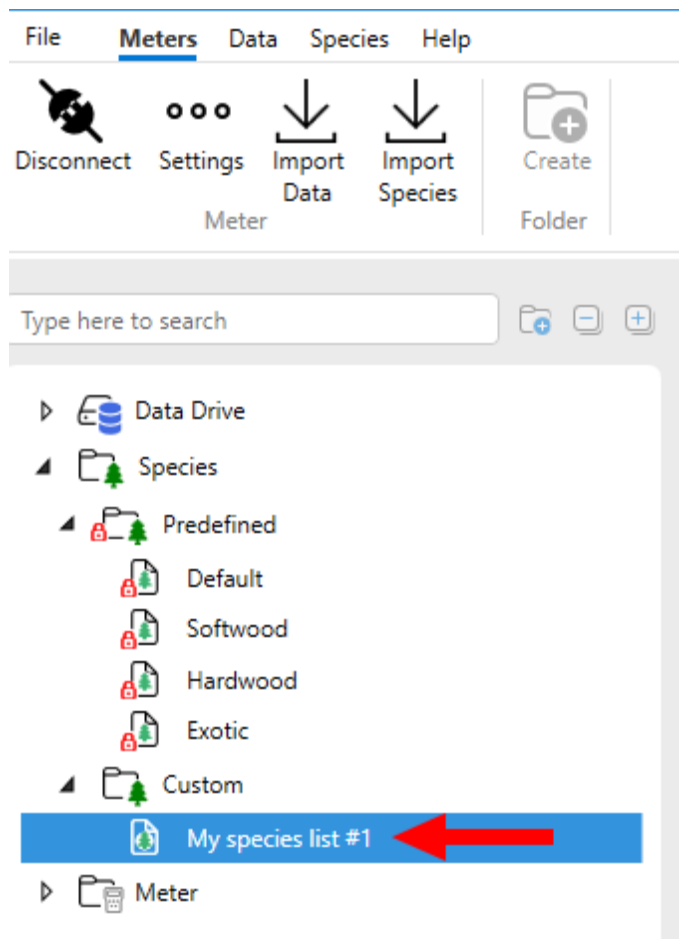
*In the screenshot below, the **Data Drive** was selected before generating a report. If a report were created, it would include data from all folders and subfolders.



Species List Custom Folder (Default Configuration)

Default Configuration of Species List Custom Folder:

- The **Custom** folder under the **Species** folder can hold one or more custom species lists.
- In the screenshot below, a sample species list titled “My species list #1” is included. This list can be used, renamed, or deleted as needed.

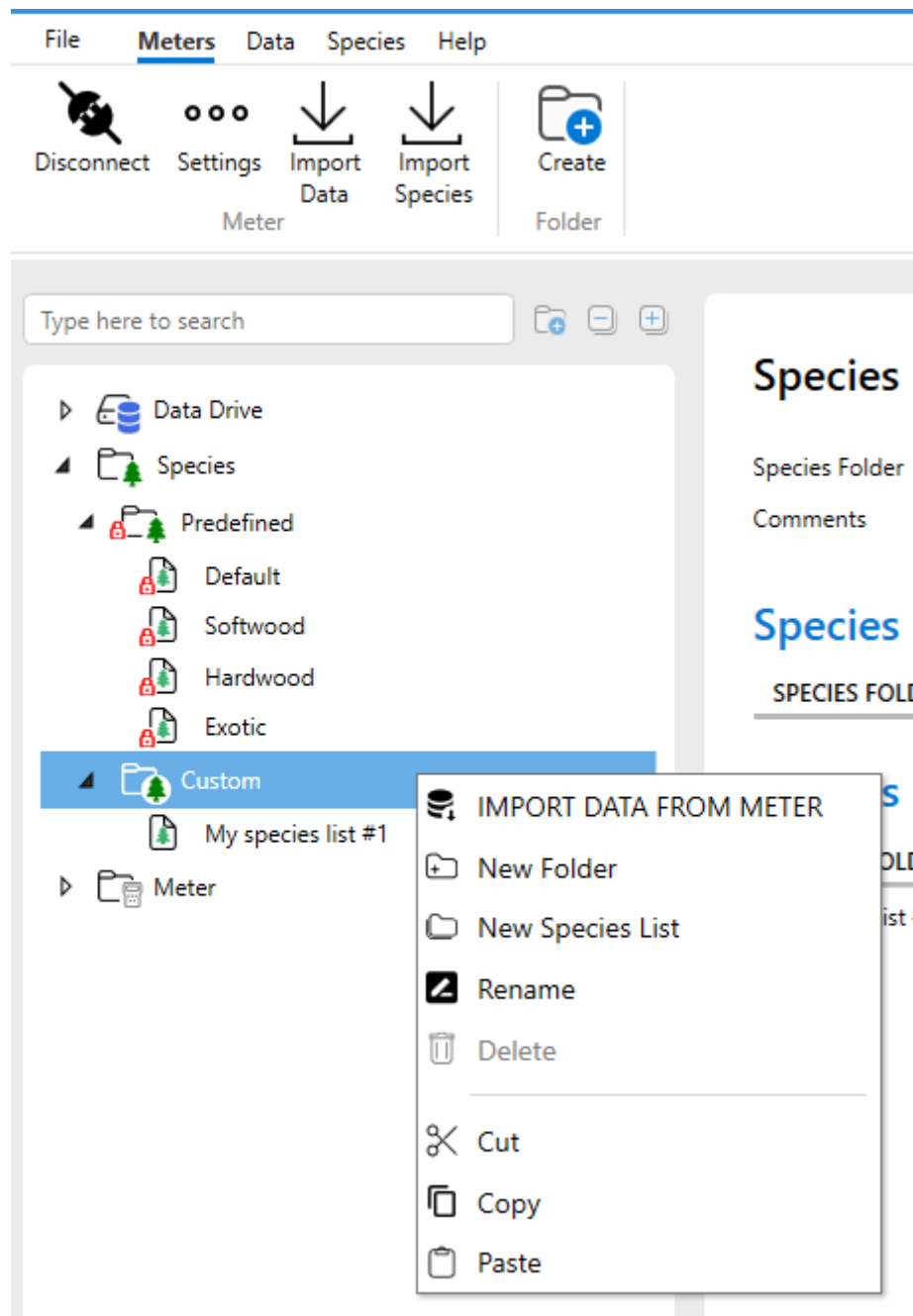


Making Changes to the Custom Folder Structure

Modifying the Custom Folder Structure:

- To view available actions, **right-click** the **Custom** folder under the **Species** folder.
- The available options are the same as those for **Data** folders, with two additional actions:
 - **Import Species From Meter** – Imports species data from a connected meter into the Custom folder as a new list.
 - **New Species List** – Creates a new empty custom species list.

The **Predefined folder and its contents cannot be modified.*



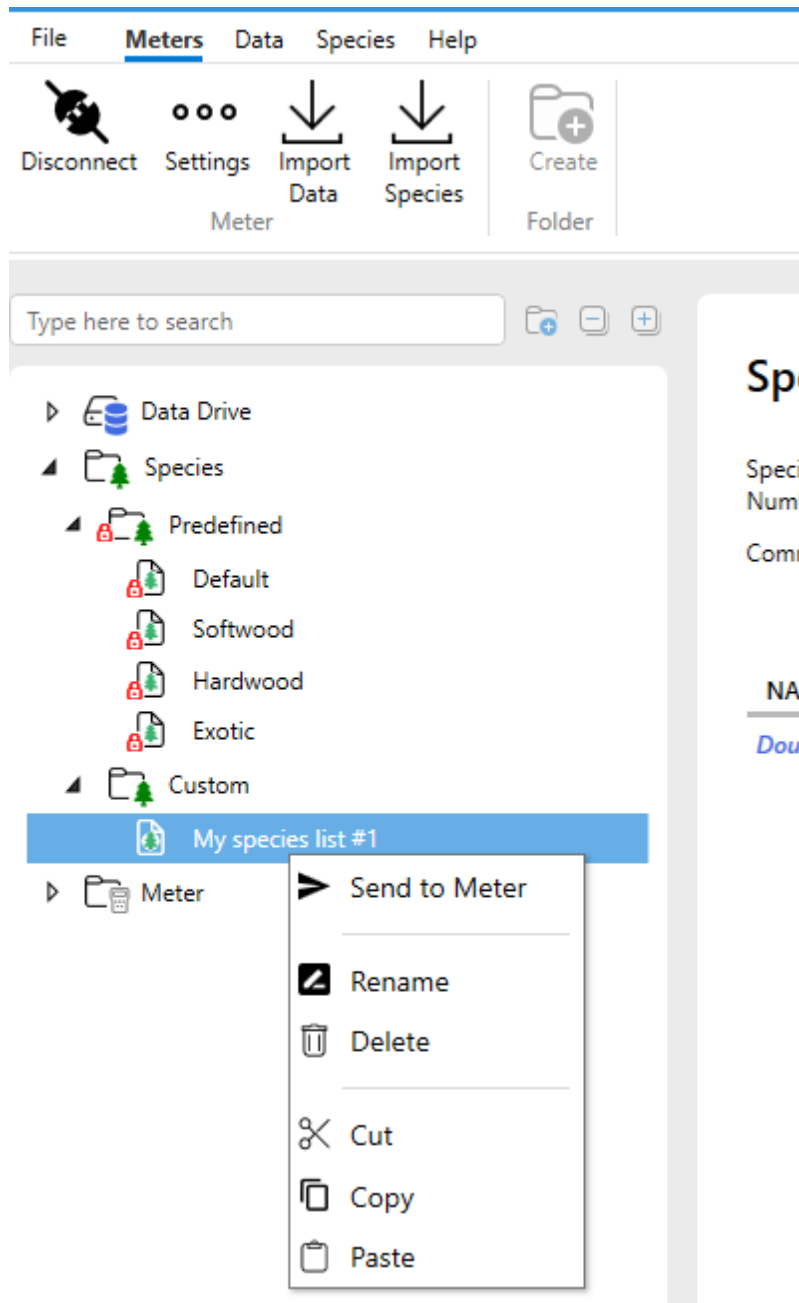
Making Changes to a Species List

Modifying a Species List:

- To see a list of possible actions, **right-click** a list under the **Custom** folder.
- The actions are identical to the actions listed previously for the **Data** folders, with one key difference:

- Send to Meter – Selecting this action exports the selected species list to a connected meter.

* The **Predefined** folder and its contents cannot be modified.



Adding Descriptive Names to Species Folders and Lists*

Modifying a Species List:

- For better organization, assign clear, descriptive names to both folders and species lists.
- Add species to your lists as needed. Refer to the **User Manual** for detailed instructions.
- In the screenshot below, Douglas fir and Hemlock have been added to a species list named 'Softwoods'.

* *Predefined species lists cannot be renamed.*

The screenshot displays the software's main window. At the top is a menu bar with 'File', 'Meters', 'Data', 'Species', and 'Help'. Below the menu is a toolbar with icons for 'Disconnect', 'Settings', 'Import Data', 'Import Species', 'Create Folder', and 'Meter'. The main area is divided into a left sidebar and a right pane. The sidebar shows a tree view of the file system, with 'Data Drive' at the top, followed by 'Species'. Under 'Species', there are 'Predefined' and 'Custom' folders. The 'Predefined' folder contains 'Default', 'Softwood', 'Hardwood', and 'Exotic'. The 'Custom' folder contains 'My species list #1' and 'West Coast Operations'. The 'Softwoods' folder is selected and highlighted in blue. The right pane shows the 'Species List : /Sp' details. It includes a table with 'NAME' and 'SG' columns. The table lists 'Douglas fir' with a value of 0.48 and 'Hemlock, West' with a value of 0.45. A red arrow points to the 'Hemlock, West' entry. Below the table, there is a text input field for 'Comments' and a button labeled 'Double Click to add'.

File Meters Data Species Help

Disconnect Settings Import Data Import Species Create Folder

Type here to search

Data Drive

Species

Predefined

Default

Softwood

Hardwood

Exotic

Custom

My species list #1

West Coast Operations

Softwoods

East Coast Operations

Hardwoods

Meter

Species List : /Sp

Species List Number Of Species 2

Comments

NAME	SG
Douglas fir	0.48
Hemlock, West	0.45

Double Click to add

Additional Best Practices for Species Lists

- Use descriptive names for both folders and species lists to improve organization.
- Group similar species together based on *softwoods*, *hardwoods*, *geographic locations*, or *mills* for easier access.
- Optimize your workflow by creating multiple lists as needed.
- Ensure all meters are updated with your new lists.
- Search the Predefined Lists for species and drag them into your custom lists.

(See the screenshot below for an example of Pecan Hickory being added to a new Hardwoods list.)

**Predefined species lists cannot be renamed.*

The screenshot shows the software interface with the 'Meters' menu open. The 'Species' folder is expanded, showing 'Predefined' and 'Custom' subfolders. The 'Hardwood' predefined list is selected, and the 'Hardwoods' custom list is also selected. A red arrow points from the 'Hardwoods' list to the 'Hickory,Pecan' entry in the table.

Species List : [/Species/Prec](#)

Species List: Hardwood
Number Of Species: 73
Comments:

NAME	SG	COMMENTS
Hckry,Mockmt	0.72	
Hckry,Nutmeg	0.60	
Hckry,Pignut	0.75	
Hckry,Shagbrk	0.72	
Hckry,Shllbrk	0.69	
Hckry,Water	0.62	
Hickory,Pecan	0.66	
Holly,Americn	0.55	
Hophornbeam,E	0.70	